

Dear Parent(s)/Guardian(s):

Please be advised that your child engaged in behavior that, if repeated, could escalate into aggressive behavior, such as bullying. Illinois law requires school districts to notify the parent or guardian of a child who demonstrated behaviors that put him or her at risk for aggressive behavior.

The School Board policy on student behavior prohibits a student while at school or a school-related activity from: (1) engaging in any kind of bullying or aggressive behavior that causes physical or psychological harm to someone else, and/or (2) urging other students to engage in such conduct.

This early notification is intended to help all of us work together to avoid repetition of the behavior.

Bullying Incident Follow-Up

Follow-up Conference

Date:

Time:

Conducted by:

People present:

- Administrator _____ Social Worker _____ Counselor _____ Teacher _____
 Student _____ Parent _____ Parent _____ Witnesses _____
 School Psychologist Other _____

According to student, situation is:

Better

Worse

No difference

Comments:

Parent Contact:

Date:

Time:

Person making contact:

Additional Actions / Notes:

